



Part B - General Permit Registration Form for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4)

Please complete this form in accordance with the general permit (DEP-PED-GP-021) in order to ensure the proper handling of your registration. Print or type unless otherwise noted.

DEP USE ONLY

Application No. _____

Permit No. _____

Town I.D. _____

Part I: Registrant Information

1. Name of Town/City:

Name of Chief Elected Official (CEO) or Principal Executive Officer (PEO):

Title:

Mailing Address:

City/Town:

State:

Zip Code:

Business Phone:

ext.

Fax:

Contact Person:

Title:

☐ Check here if there are adjacent towns or other entities with which you will be coordinating implementation of your Stormwater Management Plan for a portion of your MS4 (See Section 6(b)(3) of the general permit). If so, label and attach additional sheet(s) with the required information as supplied above.

2. List primary contact for departmental correspondence and inquiries, if different than the CEO/PEO

Name:

Mailing Address:

City/Town:

State:

Zip Code:

Business Phone:

ext.

Fax:

E-Mail:

Contact Person:

Title:

3. List any engineer(s) or other consultant(s) employed or retained to assist in preparing the registration.

☐ Check here if additional sheets are necessary, and label and attach them to this sheet.

Name:

Mailing Address:

City/Town:

State:

Zip Code:

Business Phone:

ext.

Fax:

E-Mail:

Contact Person:

Title:

Service Provided:

Part II: Site Information

1. Is there any activity included in your Stormwater Management Plan that would adversely affect properties listed or eligible for listing in the National Register of Historic Places? ☐ Yes ☐ No

If yes, the registrant must be in compliance with requirements of the National Historic Preservation Act and must coordinate with the appropriate State Historic Preservation Officer to avoid or minimize impacts from any necessary activities.

2. Is there any activity included in your Stormwater Management Plan that is located within the coastal boundary as delineated on DEP approved coastal boundary maps? ☐ Yes ☐ No

If yes, and this application is for a new authorization or for a modification of an existing permit, you must submit a *Coastal Consistency Review Form* (DEP-APP-004) with your application as Attachment A.

For forms or assistance, please call the Permit Assistance Office at 860-424-3003.

3. Is there any activity included in your Stormwater Management Plan that is located within an area identified as a habitat for endangered, threatened or special concern species as identified on the "State and Federal Listed Species and Natural Communities Map"?

☐ Yes ☐ No Date of Map:

If yes, complete and submit a *Connecticut Natural Diversity Data Base (CT NDDDB) Review Request Form* (DEP-APP-007) to the address specified on the form.

When submitting this permit application, please include copies of any correspondence to the NDDDB, including copies of the completed CT NDDDB Review Request Form, any field surveys, and any other information which may lead you to believe that endangered or threatened species may or may not be located in the area of your existing or proposed permitted activity, as Attachment B.

Has a field survey been conducted to determine the presence of any endangered, threatened or special concern species? ☐ Yes ☐ No If yes, provide:

Biologist's Name:

Address:

and submit a copy of the field survey with your application as an Attachment as specified above.

Part III: Supporting Documents

Please check the attachments submitted as verification that *all* applicable attachments have been submitted with this application form. When submitting any supporting documents, please label the documents as indicated in this part (e.g., Attachment A, etc.) and be sure to include the applicant's name as indicated on the *Permit Application Transmittal Form*.

- ☐ Attachment A: Coastal Consistency Review Form: Activities within the state's coastal area, which includes the coastal boundary, must be consistent with the Connecticut Coastal Management Act (Sections 22a-90 through 22a-112 CGS). You may be required to complete a *Coastal Consistency Review Form* (DEP-APP-004) to demonstrate that the activity is consistent with the standards and policies of the Connecticut Coastal Management Act.
- ☐ Attachment B: CT NDDDB Information: Submit copies of any correspondence provided to or received from the CT NDDDB program, including a copy of a completed *CT NDDDB Request Form* (DEP-APP-007) and copies of any field surveys previously conducted to determine the presence of any endangered, threatened or special concern species.

Part IV: Registrant Certification

The registrant *and* the individual(s) responsible for actually preparing the registration must sign this part. A registration will be considered incomplete unless all required signatures are provided.

"I have personally examined and am familiar with the information submitted in this document and all attachments thereto, and I certify that, based on reasonable investigation, including my inquiry of those individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief.

I certify that this permit registration is on complete and accurate forms as prescribed by the Commissioner without alteration of the text.

I also certify under penalty of law that I have read and understand all requirements of the General Permit for the Discharge of Stormwater from a Municipal Separate Storm Sewer System issued on January 9, 2004 and that all requirements for authorization under the general permit are met and that a system is in place to ensure that all terms and conditions of this general permit will continue to be met for all discharges authorized by this general permit for the municipality. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowingly making false statements."

Signature of CEO/PEO or designee
[as specified in RCSA Section 22a-430-3(b)(2)(B)]

Date

Name of CEO/PEO or designee (print or type)

Title (if applicable)

Signature of Preparer (if different than above)

Date

Name of Preparer (print or type)

Title (if applicable)



Check here if additional signatures are necessary.
If so, please reproduce this sheet and attach signed copies to this sheet.

Note: Please submit the Registration Form and all Supporting Documents to:

STORMWATER PERMIT COORDINATOR
BUREAU OF WATER MANAGEMENT
DEPARTMENT OF ENVIRONMENTAL PROTECTION
79 ELM STREET
HARTFORD, CT 06106-5127

Part V: Best Management Practice List (BMP)

BMP ID	Public Education	Responsible Dept. or Person	Measurable Goal
1-1			
1-2			
1-3			
1-4			
1-5			
1-6			
1-7			
1-8			
1-9			
1-10			
BMP ID	Public Participation	Responsible Dept. or Person	Measurable Goal
2-1	Develop public involvement/participation program		
2-2	Comply with state and local public notice and FOI requirements		
2-3			
2-4			
2-5			
2-6			
2-7			
2-8			
2-9			
2-10			
BMP ID	Illicit Discharge Detection & Elimination	Responsible Dept. or Person	Measurable Goal
3-1	Map outfalls greater than 15" in Urbanized Area (Year 2)		
3-2	Map outfalls greater than 15" in town-wide (Year 3)		
3-3	Map outfalls greater than 12" in Urbanized Area (Year 4)		
3-4	Develop program to detect and eliminate illicit discharges		
3-5	Develop illicit discharge ordinance		
3-6			
3-7			
3-8			
3-9			
3-10			

BMP ID	Construction Site Runoff Control	Responsible Dept. or Person	Measurable Goal
4-1	Review land use regulations to meet requirements of MS4 permit and E&S Guidelines		
4-2			
4-3			
4-4			
4-5			
4-6			
4-7			
4-8			
4-9			
4-10			
BMP ID	Post Construction Runoff Control	Responsible Dept. or Person	Measurable Goal
5-1	Review land use regulations to meet requirements of MS4 permit and E&S Guidelines		
5-2	Develop post-construction ordinance or regulation		
5-3	Develop and implement post-construction BMP strategy		
5-4	Develop program to ensure long-term operation and maintenance of BMPs		
5-5			
5-6			
5-7			
5-8			
5-9			
5-10			
BMP ID	Good Housekeeping	Responsible Dept. or Person	Measurable Goal
6-1	Develop training program for municipal employees		
6-2	Sweep streets at least once a year as soon as possible after snowmelt		
6-3	Evaluate Urbanized Area for possible sweeping more than once a year		
6-4	Develop program to evaluate and clean stormwater structures at least once a year		
6-5	Develop program to evaluate and prioritize system for upgrade and/or repair		
6-6			
6-7			
6-8			
6-9			
6-10			
BMP ID	Monitoring	Responsible Dept. or Person	Measurable Goal
S-1	Sample 6 outfalls once a year		
S-2			

Part VIA: Best Management Practice Timeline

BMP ID	Permit Year One				Permit Year Two				Permit Year Three				Permit Year Four				Permit Year Five				Next Permit
	Spring 2004	Summer 2004	Fall 2004	Winter 2004-05	Spring 2005	Summer 2005	Fall 2005	Winter 2005-06	Spring 2006	Summer 2006	Fall 2006	Winter 2006-07	Spring 2007	Summer 2007	Fall 2007	Winter 2007-08	Spring 2008	Summer 2008	Fall 2008	Winter 2008-09	
Public Education																					
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Public Participation																					
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Illicit Discharge Detection & Elimination																					
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3-10																					

----- Work in Progress

X Task Completed as a One-time Event During that Quarter

Done Task Completed

BMP ID	Permit Year One				Permit Year Two				Permit Year Three				Permit Year Four				Permit Year Five				Next Permit
	Spring 2004	Summer 2004	Fall 2004	Winter 2004-05	Spring 2005	Summer 2005	Fall 2005	Winter 2005-06	Spring 2006	Summer 2006	Fall 2006	Winter 2006-07	Spring 2007	Summer 2007	Fall 2007	Winter 2007-08	Spring 2008	Summer 2008	Fall 2008	Winter 2008-09	
Construction Site Runoff Control																					
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6-7																					
6-8																					
6-9																					
6-10																					
Monitoring																					
S-1																					
S-2																					

Part VIB: Sample Best Management Practice Timeline

BMP ID	Permit Year One				Permit Year Two				Permit Year Three				Permit Year Four				Permit Year Five				Next Permit
	Spring 2004	Summer 2004	Fall 2004	Winter 2004-05	Spring 2005	Summer 2005	Fall 2005	Winter 2005-06	Spring 2006	Summer 2006	Fall 2006	Winter 2006-07	Spring 2007	Summer 2007	Fall 2007	Winter 2007-08	Spring 2008	Summer 2008	Fall 2008	Winter 2008-09	
Public Education																					
1-1	----	----	Done																		
1-2				----	----	----	----	Done													
1-3			----	----	----	----	Done														
1-4	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		
1-5									----	----	----	----	----	----	Done						
1-6																					
1-7																					
1-8																					
1-9																					
1-10																					
Public Participation																					
2-1	----	----	----	----		X				X				X				X			
2-2	X				X				X				X				X				
2-3					----	----	----	----	----	----	----	----	----	----	----	----	----	----	----		
2-4									----	----	----	----	----	----	----	----	Done				
2-5																					
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2-9																					
2-10																					
Illicit Discharge Detection & Elimination																					
3-1					----	----	----	Done													
3-2									----	----	----	Done									
3-3													----	----	----	Done					
3-4	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----		
3-5	----	----	----	Done																	
3-6		X				X				X				X				X			
3-7																					
3-8																					
3-9																					
3-10																					

----- Work in Progress

X Task Completed as a One-time Event During that Quarter

Done Task Completed

BMP ID	Permit Year One				Permit Year Two				Permit Year Three				Permit Year Four				Permit Year Five				Next Permit
	Spring 2004	Summer 2004	Fall 2004	Winter 2004-05	Spring 2005	Summer 2005	Fall 2005	Winter 2005-06	Spring 2006	Summer 2006	Fall 2006	Winter 2006-07	Spring 2007	Summer 2007	Fall 2007	Winter 2007-08	Spring 2008	Summer 2008	Fall 2008	Winter 2008-09	
Construction Site Runoff Control																					
4-1			----	----	----	Done				Done											
4-2							----	----	----	Done											
4-3													----	----	----	Done					
4-4																					
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4-10																					
Post Construction Runoff Control																					
5-1		----	----	----	Done																
5-2					----	----	----	Done													
5-3									----	----	----	Done									
5-4													----	----	----	Done					
5-5			X				X				X				X				X		
5-6																					
5-7																					
5-8																					
5-9																					
5-10																					
Good Housekeeping																					
6-1	----	----	----	----				X				X				X				X	
6-2	X				X				X				X				X				
6-3	----	----	----														----	----	Done		
6-4		----	----	----	----				X				X				X				
6-5									----	----	----	Done									
6-6																					
6-7																					
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6-10																					
Monitoring																					
S-1		----	----			----	----			----	----			----	----			----	----		
S-2																					